

# INSTITUTE FOR WOMEN'S HEALTH

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## AUTHORIZATION FOR THE USE OR RELEASE OF PROTECTED HEALTH INFORMATION

\_\_\_\_\_  
Name of Patient (Please Print)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Maiden name or other name used for records

\_\_\_\_\_  
Practice Use: MedRec#

I hereby authorize (Please Print)

To release to: (Please Print)

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_

PHONE #: \_\_\_\_\_

The following information from my records:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Complete Health Record(s) [1]    | <input type="checkbox"/> History & Physical [5] | <input type="checkbox"/> Radiology Reports/Films [8]     |
| <input type="checkbox"/> Operative Report [2]             | <input type="checkbox"/> Laboratory Report[6]   | <input type="checkbox"/> All Nuclear Medicine Reports[9] |
| <input type="checkbox"/> Progress Notes [3]               | <input type="checkbox"/> Discharge Summary [7]  | <input type="checkbox"/> Pathology Reports[10]           |
| <input type="checkbox"/> Other (please specify) [4] _____ |   | <input type="checkbox"/> Financial Records [11]          |

I  do (check applicable box) authorize this information to be faxed. If yes, fax number: \_\_\_\_\_

Covering the period from \_\_\_\_\_ to \_\_\_\_\_

(Initial) I understand that this authorization will include information relating to:

- Acquired Immunodeficiency Syndrome (AIDS) or Human Immunodeficiency Syndrome (HIV) infection
- Psychiatric care
- Treatment for alcohol and/or drug abuse
- Genetic Testing

If any, except as specifically stated here: \_\_\_\_\_

This information is to be disclosed for the purpose of \_\_\_\_\_

The date, extent or condition upon which this authorization expires is \_\_\_\_\_ not to exceed 24 months (except for research purposes, state "NONE" for expiration date). I understand that this authorization may be revoked at any time, except to the extent that action has been taken in reliance on this authorization. Unless otherwise revoked, this authorization will expire in ninety (90) days from the date below.

I understand and agree to pay a reasonable copying fee to cover the cost of transfer. I further understand that I may refuse to sign this authorization and that my refusal to sign will not affect my ability to obtain treatment or payment or my eligibility for benefits. I may inspect or copy any information to be used or disclosed under this authorization. I understand that Provider's records may contain information created by an entity other than **INSTITUTE FOR WOMEN'S HEALTH** and therefore is not responsible for the information contained in such incorporated information (including the accuracy, completeness, relevance, legibility or lack thereof of such incorporated records). I expressly request release of all records maintained by **INSTITUTE FOR WOMEN'S HEALTH** concerning me, including incorporated records. I acknowledge that **INSTITUTE FOR WOMEN'S HEALTH** has no and assumes no duty to me regarding the content of or omissions from such incorporated records.

I hereby release **INSTITUTE FOR WOMEN'S HEALTH** and its personnel from all legal responsibility of liability that may arise from the act I have authorized above. **INSTITUTE FOR WOMEN'S HEALTH** is not responsible for completeness, legibility, or omissions caused by the copying of any medical records from another institution.

\_\_\_\_\_  
Signature of patient or patient's representative

\_\_\_\_\_  
Date

Printed name of patient's representative \_\_\_\_\_ Relationship to patient \_\_\_\_\_

**Prohibition on redisclosure:** This information, which has been disclosed to you from confidential records, is protected by federal law. Federal regulations prohibit you from making any further disclosure of this information except with the specific written authorization of the person to whom it pertains. A general authorization for the release of medical or other information if held by another party is not sufficient for this purpose. Federal regulations state that any person who violates any provision of this law shall be fined or imprisoned.